

# OFFICE OF EQUITY TASK FORCE



## Join the meeting via Zoom:

Notice of Public Meeting  
**May 14, 2020**  
**9:00 a.m. – 1:00 p.m.**

Online: <https://zoom.us/j/4744074402>  
By phone: 253-215-8782 or 346-248-7799  
Meeting ID: 474 407 4402

*Please mute your (micro)phone when not speaking.*

### This is a virtual meeting with phone and computer dial-in options.

- We are holding virtual meetings to protect the health and safety of Washingtonians during the COVID-19 pandemic. Task Force members, presenters, and staff will connect remotely.
- The public is welcome to participate. You are not required to provide your name. If you wish to remain anonymous, please label yourself as 'Public Participant' when you log in.
- We are recording the meeting, and the recording and chat box transcript are public records.
- Zoom instructions and protocol are included on page 3.

### Public Comment:

- To make public comment, please plan to do so during the scheduled public comment period (see agenda). You can also submit written public comments to: [healthequity@sboh.wa.gov](mailto:healthequity@sboh.wa.gov). Written comments received by 12 p.m. (noon) on Friday, May 8 will be provided to members before the public meeting. Comments received after that time will be available to members after the meeting or at the next public meeting.

Time	Agenda Item	Speaker
8:40 a.m. – 9:00 a.m.	<b>Zoom Log-in</b> To help us start the meeting on time, please log into Zoom early to test your connection. Staff are available to help you troubleshoot.	Task Force Staff
9:00 a.m.	<b>Welcome, Call to Order, Zoom Protocol &amp; Introductions</b>	<ul style="list-style-type: none"> <li>• Jan Olmstead &amp; Benjamin Danielson, Co-chairs</li> <li>• LinhPhung Huynh, Staff</li> </ul>
9:20 a.m.	<b>1. Approval of Agenda</b> —Possible Action	Jan Olmstead, Co-chair
9:25 a.m.	<b>2. Approval of April 30, 2020 Minutes</b> —Possible Action	Benjamin Danielson, Co-chair
9:30 a.m.	<b>3. Announcements &amp; Task Force Business</b>	LinhPhung Huynh, Staff

Time	Agenda Item	Speaker
9:35 a.m.	<p><b>4. Discussion: Lessons from the COVID-19 Response</b></p> <ul style="list-style-type: none"> <li>• What has worked well and has been instrumental?</li> <li>• Where are there gaps?</li> <li>• Urgent and foundational needs</li> <li>• Systemic changes</li> </ul> <p>Invited Speakers:</p> <ul style="list-style-type: none"> <li>▪ <b>Paj Nandi &amp; Christy Hoff</b>, Community Engagement Task Force, Joint Information Center</li> <li>▪ <b>Rose Spidell</b>, Office of the Education Ombuds (OEO)</li> <li>▪ <b>LaQuesha “Q” Turner</b>, Office of Corrections Ombuds (OCO)</li> <li>▪ <b>Alejandro Sanchez</b>, Office of the Governor</li> <li>▪ <b>RaShelle Davis</b>, Office of the Governor</li> </ul>	Facilitated by: LinhPhung Huynh & Esmael López, Task Force staff
10:45 a.m.	Break	
10:55 a.m.	<p><b>5. Panel: Synergy &amp; Accountability</b>  <i>How can the Office of Equity work in solidarity with key partners, with accountability to each other and to communities?</i></p> <p>We will learn about each organization’s role, priorities, and strengths. Panelists will share thoughts on how the Office of Equity can work with their organization in a complementary way.</p> <p>Panelists:</p> <ul style="list-style-type: none"> <li>▪ Director <b>Sharon Ortiz</b>, Human Rights Commission</li> <li>▪ Director <b>Elizabeth Gordon</b>, Governor’s Committee on Disability Issues and Employment (GCDE)</li> <li>▪ Director <b>Ed Prince</b>, Commission on African American Affairs (CAAA)</li> <li>▪ Director <b>Manny Santiago</b>, LGBTQ Commission</li> </ul>	Facilitated by: LinhPhung Huynh & Esmael López, Task Force staff
12:05 p.m.	Break	
12:15 p.m.	<p><b>6. Public Comment</b></p> <p>To make public comment, please let us know in the chat box and provide your name and organization. Do not send written public comments through the chat box. For those who are not on a computer (phone only), the Chairs will provide an opportunity for you to speak at this time.</p> <p>You can always submit written comments to:  <a href="mailto:healthequity@sboh.wa.gov">healthequity@sboh.wa.gov</a></p>	

Time	Agenda Item	Speaker
12:25 p.m.	<b>7. Debrief &amp; Brainstorm</b> <ul style="list-style-type: none"> <li>• What types of structures and relationships can support collaboration, synergy, and accountability among partners?</li> <li>• Which efforts should be prioritized?</li> <li>• How should partners promote and conduct community engagement?</li> </ul>	Facilitated by: LinhPhung Huynh, Staff
12:50 p.m.	<b>8. Comments, Updates &amp; Reflections</b>	Jan Olmstead & Benjamin Danielson, Co-chairs
1:00 p.m.	<b>Adjournment</b>	Jan Olmstead, Co-chair

### Zoom Instructions & Protocol:

- Keep your (micro)phone on mute when you are not speaking.
- To improve connectivity, only members and staff should turn on their cameras.
- Do not use the private chat function to have discussions. This may be in violation of the Open Public Meetings Act ([Chapter 42.30 RCW](#)).
- Help us maintain a respectful environment for all meeting participants.
- We may experience some issues. Please be patient with us.
- For technical assistance:
  - Send a private chat on Zoom to Hannah Fernald (staff); or
  - Send an email to [hannah.fernaldd@sboh.wa.gov](mailto:hannah.fernaldd@sboh.wa.gov)
- General instructions to connect to Zoom:
  - <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>
  - <https://support.zoom.us/hc/en-us/articles/204772869-Zoom-Rooms-User-Guide>

### Additional Information to Know:

- Times listed in this agenda are estimates only. We reserve the right to alter the order of the agenda.
- If you need accommodation, including translation or interpretation services, please contact Hannah Fernald, Administrative Coordinator, at [hannah.fernaldd@sboh.wa.gov](mailto:hannah.fernaldd@sboh.wa.gov) or 360-789-6884 as soon as possible.
- To request this document in an alternate format or a different language, please contact Kelie Kahler, State Board of Health Communication Manager, at 360-236-4102 or by email [kelie.kahler@sboh.wa.gov](mailto:kelie.kahler@sboh.wa.gov).