



## OFFICE OF EQUITY TASK FORCE

**Notice of Public Meeting**  
**February 21, 2020**  
**9:00 a.m. – 5:00 p.m.**

**Department of Ecology, Auditorium**  
**300 Desmond Dr.**  
**Lacey, WA 98503**

Join meeting through Zoom:  
 Online – <https://zoom.us/j/4744074402>  
 By phone – 1-669-900-6833 or 1-929-205-6099  
 Meeting ID: 474 407 4402

Time	Agenda Item	Speaker
9:00 a.m.	Welcome, Call to Order & Introductions	Jan Olmstead and Benjamin Danielson, Co-chairs
9:15 a.m.	1. Approval of Agenda —Possible Action	Jan Olmstead, Co-chair
9:20 a.m.	2. Approval of January 24, 2020 Minutes —Possible Action	Benjamin Danielson, Co-chair
9:25 a.m.	3. Reflections, Announcements & Task Force Business	Benjamin Danielson and Jan Olmstead, Co-chairs  LinhPhung Huynh, Task Force Staff
9:40 a.m.	4. Public Comment	Benjamin Danielson, Co-chair
10:00 a.m.	5. Office of Privacy and Data Protection	Director Kathryn Ruckle, Office of Privacy and Data Protection
10:30 a.m.	<b>Break</b>	
10:45 a.m.	6. Discussion: Reflections & Future Direction	Facilitator: Cheryl Sullivan-Colglazier, Workplace Culture & Learning Administrator, Office of Financial Management

Time	Agenda Item	Speaker
12:15 p.m.	Working Lunch	
12:45 p.m.	7. Discussion: Reflections & Future Direction (Continued)	Facilitator: Cheryl Sullivan-Colglazier, Workplace Culture & Learning Administrator, OFM
2:15 p.m.	Break	
2:30 p.m.	8. City of Portland Office of Equity and Human Rights (OEHR)	Director Markisha Smith, City of Portland OEHR
3:45 p.m.	9. Debrief	Jan Olmstead and Benjamin Danielson, Co-chairs
4:30 p.m.	10. Comments, Updates & Reflections	Jan Olmstead and Benjamin Danielson, Co-chairs
5:00 p.m.	Adjournment	

### Important Information to Know:

- Times listed in this agenda are estimates only. We reserve the right to alter the order of the agenda.
- This meeting location is barrier free. If you need accommodation including assistive listening devices, seating arrangements, translation or interpretation services, please contact Hannah Fernald, Administrative Coordinator, at [hannah.fernald@sboh.wa.gov](mailto:hannah.fernald@sboh.wa.gov) or 360-789-6884 as soon as possible.
- To request this document in an alternate format or a different language, please contact Kelie Kahler, State Board of Health Communication Manager, at 360-236-4102 or by email [kelie.kahler@sboh.wa.gov](mailto:kelie.kahler@sboh.wa.gov).