



## OFFICE OF EQUITY TASK FORCE

**Notice of Public Meeting  
December 16, 2019  
9:30 a.m. – 3:30 p.m.**

**Olympia Community Center  
Room B, 222 Columbia St NW  
Olympia, WA 98501**

Time	Agenda Item	Speaker
9:30 a.m.	Welcome, Call to Order & Introductions	Jan Olmstead and Benjamin Danielson, Co-chairs
9:40 a.m.	1. Approval of Agenda —Possible Action	Benjamin Danielson, Co-chair
9:45 a.m.	2. Approval of November 25, 2019 Minutes —Possible Action	Jan Olmstead, Co-chair
9:50 a.m.	3. Reflections, Announcements & Task Force Business	Benjamin Danielson and Jan Olmstead, Co-chairs  LinhPhung Huynh, Task Force Staff
10:00 a.m.	4. Public Comment	Jan Olmstead, Co-chair
10:20 a.m.	5. Draft Report: Discussion & Revisions	Jan Olmstead and Benjamin Danielson, Co-chairs
11:10 a.m.	Break	
11:20 a.m.	6. Draft Report: Discussion & Revisions	Jan Olmstead and Benjamin Danielson, Co-chairs
12:45 p.m.	Break	
1:00 p.m.	7. Working Lunch: Approve Draft Report —Possible Action	Benjamin Danielson and Jan Olmstead, Co-chairs

Time	Agenda Item	Speaker
1:45 p.m.	8. 2020 Meeting Dates & Work Plan —Possible Action	LinhPhung Huynh, Task Force Staff
2:20 p.m.	Break	
2:30 p.m.	9. Discussion of Draft Legislation (HB 1783)	Jan Olmstead and Benjamin Danielson, Co-chairs
3:15 p.m.	Comments, Updates & Reflections	Benjamin Danielson and Jan Olmstead, Co-chairs
3:30 p.m.	Adjournment	

#### Important Information to Know:

- Times listed in this agenda are estimates only. We reserve the right to alter the order of the agenda.
- This meeting location is barrier free. If you need accommodation including assistive listening devices, seating arrangements, translation or interpretation services, please contact Hannah Fernald, Administrative Coordinator, at [hannah.fernald@sboh.wa.gov](mailto:hannah.fernald@sboh.wa.gov) or 360-789-6884 by December 10, 2019.
- To request this document in an alternate format or a different language, please contact Kelie Kahler, State Board of Health Communication Manager, at 360-236-4102 or by email [kelie.kahler@sboh.wa.gov](mailto:kelie.kahler@sboh.wa.gov).