



## Draft Minutes of the Environmental Justice Task Force

### Community Engagement Subcommittee Meeting December 10, 2019

Environmental Learning Center 5715 Animal Road  
Tacoma, WA 98407 & Zoom Conference Call

#### Subcommittee members present:

Emily Pinckney, Subcommittee Co-Chair  
Megan MacClellan, Subcommittee Co-Chair  
Mike Chang  
Brett Houghton  
Bridgette Valdez-Kogle  
Farah Mohamed

Rowena Pineda  
Sinang Lee  
Alexandra Doty  
Bill Bennion  
Marika Barto  
David Mendoza  
Cassie Bordelon

#### Task Force staff present:

Elise Rasmussen, Manager  
Esmael Lopez, Community Engagement  
Coordinator

Christy Hoff, Health Disparities Council  
Manager

#### Guests and other participants:

Millie Piazza  
Rob

Megan MacClellan, Subcommittee Co-Chair, called the public meeting to order at 4:06 p.m.

### 1. WHO IS AND ISN'T HERE

The subcommittee discussed which groups are not yet represented as a part of this subcommittee, and created a plan to reach out to the following groups and organizations:

- Allen AME Church in Tacoma
- Asian Pacific Cultural Center
- Residents in rural Washington
- Residents of eastern Washington
- Tribal leaders, elders, staff, and members
- Immigrant and refugee population

### 2. COMMUNITY AGREEMENTS

The subcommittee group reviewed the Task Force's adopted Community Agreements (on file) and were given time to discuss community agreements for this Subcommittee. The subcommittee amended one agreement to read "Move forward, move back" to be more inclusive of differently abled individuals.

### 3. PROJECT BACKGROUND AND TIMELINE

Ms. Rasmussen briefed the Subcommittee on the background of the Environmental Justice Task Force, Task Force work to date, and the purpose of the Subcommittee focused on the Environmental Health Disparities Map.

#### **4. MEETING STRUCTURE DISCUSSION**

The subcommittee discussed how they would like to structure their work time to foster productivity and collaboration. The subcommittee co-chairs also asked what support members need. Members shared that they appreciate getting pre-work well in advance, and like a mix of individual, small group, and whole group work time, as well as the option for in-person meetings.

Ms. Rasmussen then provided an overview of the Subcommittee's work plan (on file), including the group's timeline and objectives. She noted that the Task Force has adopted the objectives to be completed in December 2019 and January 2020, and the Subcommittee has the opportunity to refine all objectives to be completed from February to May 2020 as long as they meet the required outcomes outlined in the budget proviso language.

#### **5. FIRST ASSIGNMENT**

The subcommittee has a series of objectives to complete throughout the year, and will be presenting their work at Task Force meetings starting in January. The subcommittee worked on three of these objectives during this meeting.

The subcommittee worked together to identify existing and perceived barriers, and the sources of those barriers, for meaningful and authentic community engagement in state government processes across and within government agencies and program types such as fiscal, policy, etc., programs.

#### **6. SECOND ASSIGNMENT**

The subcommittee then discussed how to center voices of those who are most impacted by environmental hazards as the Task Force discusses the definition of environmental justice specific to Washington.

#### **7. THIRD ASSIGNMENT**

The subcommittee also discussed existing metrics used in other local and state jurisdictions to measure progress toward reducing environmental health disparities on a community and workplace scale.

#### **8. PLAN NEXT MEETING**

The subcommittee discussed how to support both in-person and call-in participants in subsequent meetings, and how they would share documents across agencies and organizations.

#### **9. ADJOURNMENT**

Megan MacClellan, Subcommittee Co-Chair, adjourned the meeting at 6:02 p.m.

## GOVERNOR'S INTERAGENCY COUNCIL ON HEALTH DISPARITIES

\_\_\_\_\_  
First Name Last Name, Chair

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First Name Last Name, Chair

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