

Draft Outline: Environmental Justice Task Force (TF) Report

*During the May 18th meeting, the EJ Task Force will discuss the outline of the final report, with the goal of tentatively approving the report sections (indicated in **bold**). The subsections within each section will continue to evolve, but we have provided some preliminary placeholders for these subsections for your reference.*

- I. Executive Summary**
 - a. What the TF is & the purpose of the TF
 - b. Summary of process
 - c. Summary of recommendations
 - d. WA EJ Definition
 - e. Principle statement
- II. Story of the TF (background)**
 - a. HEAL Act
- III. Scoping & interpretation of proviso language**
 - a. Principle and problem statement
- IV. Literature or background research section**
 - a. WA EJ Definition
- V. Process (like a methods section)**
 - a. Subcommittees
 - b. Community engagement
 - i. Community engagement process
 - ii. How community informed the recommendations, including lessons learned & partnership with Front & Centered
 - c. Process for decision making & ensuring representation:
 - i. One on ones, and other member feedback mechanisms
 - ii. Voting
 - iii. Invitations to join subcommittees and subcommittee meetings
- VI. Learnings & from community**
 - a. Anecdotes and testimonies from communities, highlight what we learned as we visited different areas of the state
 - b. Look at qualitative data we gathered via listening sessions and community conversations and pull out themes
 - i. If possible, highlight 3-5 priorities from community
 - ii. Quotes from community members in each section
- VII. Recommendations – four separate content areas**
 - a. Mapping Recommendations: Guidance from Mapping Subcommittee
 - b. Community Engagement Recommendations: Guidance from Community Engagement Subcommittee
 - c. Measureable Goals recommendations
 - i. Informed by literature review & subcommittees
 - d. Model policies recommendations
 - i. Informed by literature review & subcommittees
 - ii. EJ Definition
- VIII. Minority opinion statements – optional for Task Force members**
 - a. Brief statement representing others' viewpoints in a recommendation that isn't unanimous
- IX. References**
- X. Appendices – TBD**