

Proposed Subcommittees' Roles & Responsibilities

Environmental Justice Task Force

(Draft)

Proposed: September 30, 2019

Adopted: _____

Proposed Subcommittees & Subcommittee Roles

- **Mapping Subcommittee:**
 - Provides guidance for state agencies regarding how to use the Washington Environmental Health Disparities Map to identify highly impacted communities using best practices & current demographic data (*Required Study Area 1*)
 - Using the Environmental Health Disparities Map for current context and future application, provides recommendations for establishing measureable goals for reducing environmental health disparities for each community in Washington and ways in which state agencies may focus their work towards meeting those goals (*Required Study Area 3*)
 - Using the Environmental Health Disparities Map for current context and future application, researches & identifies model policies for reducing environmental health disparities and advancing a healthy environment for all (*Required Study Area 4*)
- **Community Engagement Subcommittee:**
 - Researching & identifying best practices for increasing meaningful and inclusive community engagement that takes into account barriers to participation that may arise due to race, color, ethnicity, religion, income, or education level (*Required Study Area 2*)
 - Within the context of community engagement and meaningful opportunities for public involvement, provides recommendations for establishing measureable goals for reducing environmental health disparities for each community in Washington and ways in which state agencies may focus their work towards meeting those goals (*Required Study Area 3*)
 - *E.g. How do communities envision meaningful community engagement? How would the State measure progress toward meaningful community engagement by community's standards? What resources would the state need to achieve this standard?*
 - Within the context of community engagement and meaningful opportunities for public involvement, researches & identifies model policies for reducing environmental health disparities and advancing a healthy environment for all (*Required Study Area 4*)

Subcommittee Responsibilities:

- **Each subcommittee is led and staffed by Co-Chairs:**
 - Task Force staff will support Co-Chairs as needed, staff will also attempt to attend every meeting
 - Staff will support a Co-Chair in finding another Co-Chair in the event that a subcommittee only has one Co-Chair volunteer
 - At least one Co-Chair must be a Task Force member
- **General expectations:**
 - Subcommittees are expected to meet monthly. The Task Force will take legislative session into account.
 - Expected workload for subcommittee members is about 3-5 hours each month.
 - Before November TF meeting focus on getting organized: solidify subcommittee members and Co-Chairs and identify regular meeting dates
 - After November TF meeting, subcommittees will dive into their respective content areas

****Refer to the "Subcommittee Roles" handout for more information about proposed subcommittee structures****